

MINUTES OF THE  
TENNESSEE ONSITE WASTEWATER ASSOCIATION  
BOARD OF DIRECTORS MEETING  
May 6, 2008

The Tennessee Onsite Wastewater Association (TOWA) met on May 6, 2008, at the Lentz Public Health Center, Nashville, TN. Members present were: Scott Fellwock-President, Gregg Clingerman-Secretary, Brian Corwin-Treasurer, Directors – Allan Rather, Christopher Michie, Spencer Hissam, Jim McClain. Attending the meeting via telephone call in was: Tom Petty-Past President, Theo Terry-President – Elect, Directors – Tim Burcham, and Dr. John Buchanan.

1. The Board Meeting was called to order at 4:00 p.m. by President Scott Fellwock. The agenda for the May 6<sup>th</sup> Board Meeting was presented.
2. **Minutes** from the March 18, 2008 Board Meeting were presented, after the reading of the minutes Allan Rather made the motion to approve the minutes as presented, Brian Corwin seconded the motion. After full discussion the minutes were approved unanimously by the Board.
3. **Treasurers Report** was presented to the Board by Brian Corwin, Treasurer. The Board was presented the account activity from January 2008 to April 18, 2008. The balance as of April 18, 2008 was \$12,913.11. Gregg Clingerman made a motion to approve the treasurer's report as presented, Jim McClain seconded the motion. A discussion on the cost for the associations 2006 and 2007 tax returns charged by the accountants was discussed. The Board thought that the amount charged for two years of tax return preparation seemed a reasonable cost. After the discussion the Treasurers Report was approved unanimously by the Board.
4. **Committee Reports**

**Legislation** – A discussion on Ground Water Protection Division proposed regulation to establish an Advanced Treatment System Program for allowing use of biological/mechanical treatment systems for individual homes was discussed. After discussing the proposed regulation the Board agreed that Scott Fellwock should contact Mr. Alan Schwendimann, Director of Division of Ground Water Protection to discuss with him the proposed regulation and to see if he needs any letter from TOWA supporting the proposed regulation. House Bill 1300 to allow a new septic system to be installed on a lot that currently is on an existing septic system has been pulled by Representative Ben West and is not up for approval at this time.

**Conference Wrap-up** – The annual conference was held in on March 18<sup>th</sup> and 19<sup>th</sup> at the UAW Hall in Spring Hill, TN. Dr. Buchannan was pleased with the turn out for the high strength workshop which had 28 attendees. The exhibitors and conference attendees had positive comments on the conference. Brian Corwin, Treasurer presented the profit/loss statement for the conference which showed a profit of \$1,450.13.

**Training Center** – Dr. Buchannan stated that TOWA has met there in kind contribution requirement in support of the training center. Dr. Buchannan will be providing the Alan Schwendimann a letter outlining what training that TOWA and the training center can provide the State and licensed installers to support the proposed Advanced Treatment Regulation. Dr. Buchannan will have the letter to the State by July 2008.

5. **Golf Scramble** – The 3<sup>rd</sup> Annual TOWA golf scramble is scheduled for June 6<sup>th</sup> at the Legacy Golf Club in Springfield, TN. Scott Fellwock has purchased items for raffling off and prizes to be given at the scramble. The Board approved spending up to \$500.00 for these items at the March 18<sup>th</sup> Board Meeting. The total amount spent on these items was \$499.91.
6. **NOWRA Membership** – A discussion was held on whether TOWA should retain membership in NOWRA since membership dues were raised from \$30 per member to \$40 per member. Brian Corwin presented the membership fees, based on the price increase, to be \$2,760.00 for 69 members. After a discussion on the pros and cons of remaining a member it was decided that TOWA will retain there membership with NOWRA for 2008. Tom Petty made a motion that we send NOWRA our membership dues in based on the \$30 per member since NOWRA did not make us aware of the price increase until we received the bill. Along with the membership renewal payment that TOWA send a short letter explaining why we are not paying the additional membership cost and if this is not satisfactory then TOWA will not remain members of NOWRA. Theo Terry seconded the motion and after full discussion the motion was unanimously approved.
7. **Newsletter Cost Analysis** – Brian Corwin presented the cost for the publication of the last newsletter. Based on the number of advertising that was sold and the cost for printing and mailing the newsletter had a loss of \$1,866.21. It was determined that advertisers have decreased and that people are receiving duplicate copies of the newsletter. It was determined that the mailing list data base has not been revised for approximately three years. A new list of registered manufacturers, installers and pumpers will be obtained from the State and forwarded to Dr. Buchannan. Dr. Buchannan will try to cleanup the data base so no person is receiving duplicate copies of the newsletter. It was also discussed to possibly send out the newsletter electronically instead of mailing. Discussion of the newsletter will be

continued at the next Board meeting to decide how to proceed with future publications to the members.

8. **New Business** – No new business was presented to the Board for discussion. The next Board meeting is July1, 2008 at the Lentz Public Health Center. A motion was made to adjourn by Gregg Clingerman and seconded by Dr. John Buchannan.