

MINUTES OF THE
TENNESSEE ONSITE WASTEWATER ASSOCIATION
BOARD OF DIRECTORS MEETING
March 24, 2009

The Tennessee Onsite Wastewater Association (TOWA) met on March 24, 2009, at the Embassy Suites Hotel, Murfreesboro, TN. Members present were: Theo Terry-President, Spencer Hissam-President-Elect, Scott Fellwock-Past-President, Gregg Clingerman-Secretary, Directors – Alan Rather, Steve Cawthon, Tim Burcham, Christopher Michie, Jim McClain and Dr. John Buchanan.

1. The Board Meeting was called to order at 3:30 p.m. by President Theo Terry. The agenda for the March 24th Board Meeting was presented.
2. **Minutes** from the January 6, 2009 Board Meeting were presented, after the reading of the minutes Dr. John Buchanan made the motion to approve the minutes as presented, Jim McClain seconded the motion. After full discussion the minutes were approved unanimously by the Board.
3. **Treasurers Report** was presented to the Board by Gregg Clingerman, Secretary. Brian Corwin the regular TOWA Treasurer was absent from the meeting due to a scheduling conflict. Mr. Clingerman reported that we have sold \$5,050.00 in advertising for the Spring and Fall 2009 newsletter. As of March 20, 2009 the current balance is \$15,225.88. No information on the conference costs have been submitted as of this report.

4. Committee Reports

Election Results – It was reported to the Board that the following positions were filled by the yearly election;

President Elect – Spencer Hissam

Representative Representing Manufactures – Chris Cook

Representative Representing Soil Scientists – Kevin Raley

Representative Representing West Tennessee – Tim Burcham

Representative Representing East Tennessee – Kevin Davis

Representative Representing Engineers – Tie between Bob Conrad & Chris Michie

Training Center Representative – Tom Petty.

Chris Cook has recently moved and now lives in Florida and will not be able to accept his position as elected. A motion was made by Steve Cawthon to appoint Louan Tillman to this position. Ms. Tillman said that she would be willing to serve in this position. The motion was approved by Allan Rather

and seconded by Tim Burcham. After a full discussion the motion was unanimously approved by the Board.

A discussion was held on the tie for the Engineer representative, since Chris Michie is already on the Board as the Representative Representing Regulators a motion was made by Tim Burcham to keep Chris Michie in his current position and nominate Bob Conrad as the Representative for the Engineers and to accept the remaining nominations as voted. The motion was seconded by Jim McClain. After a full discussion the motion was approved unanimously by the Board. Mr. Terry will notify all the newly elected Board Members of the election results.

Training Center – No report was given on the training center.

NOWRA – A discussion was held on whether the Association should remain a member of NOWRA or withdraw our membership. Mr. Terry said that he had heard that NOWRA had approximately 100 members signed up to attend their national conference in April. It was felt by the Board that for the cost of membership we were not receiving anything from NOWRA for our support. If a TOWA member wanted to remain a member of NOWRA then he could still pay his yearly dues directly to NOWRA. A motion was made by Scott Fellwock to terminate TOWA's affiliation with NOWRA. The motion was seconded by Spencer Hissam. After a full discussion the motion was unanimously approved by the Board.

Golf Scramble – The 4th Annual TOWA golf scramble will be held on June 5, 2009. Scott Fellwock reported that the golf scramble was on schedule and that he will be getting with Big Brothers and Big Sisters to get the publicity started for the event. Also Scott Fellwock said that SunTrust Bank would not be sponsoring the event this year but would be donating \$500.

Conference – Theo Terry reported that all the exhibitors were pleased with the turnout to the conference and thought that it was one of the better ones that TOWA has held. We received good feedback from the attendees on what speakers that they would like to see at next year's conference. Mr. Terry will compare this conference costs with last year's and provide a report to the Board at its next meeting. One item that was suggested to consider for the 2010 Conference is a presentation on Bio-Membrane Filtration Technology.

Web Site – Spencer Hissam reported that the web site was up and running. A short presentation was given at the conference by Mr. Hissam on the web site and what the association is planning to do with it in the future. Mr. Hissam was concerned that since we are asking people to sign up on the web site and providing their e-mail information that we need some kind of wording to let them know that we will not use any information they provide to outside services for solicitation purposes. The Board agreed that this information

should be kept confidential. Mr. Hissam will work on the wording for this and present a suggestion to the Board at the next meeting. Mr. Terry said that the vendors have requested a list of all the attendees. The Board did not see where providing this information would be a problem. It was also discussed to look into selling advertisement space by vendors, suppliers, etc. on our web site as a link to there products. Mr. Hissam will research this and have a report on this at the next Board Meeting.

No further business came before the Board. The next Board meeting is May 5, 2009 from 4 -6 p.m. at the Lentz Public Health Center. Mr. Terry adjourned the meeting.