

MINUTES OF THE
TENNESSEE ONSITE WASTEWATER ASSOCIATION
BOARD OF DIRECTORS MEETING
January 12, 2010

The Tennessee Onsite Wastewater Association (TOWA) met on January 12, 2010, at the Lentz Public Health Center, Nashville, TN. Members present were: Theo Terry-President, Spencer Hissam-President-Elect, Scott Fellwock-Past-President, Brian Corwin-Treasurer, Gregg Clingerman-Secretary, Directors – Kevin Raley, Christopher Michie and call in Directors Kevin Davis, Tim Burchum, Dr. John Buchanan and Bob Conrad.

1. The Board Meeting was called to order at 4:00 p.m. by President Theo Terry. The agenda for the January 12th Board Meeting was presented.
2. **Minutes** from the November 10, 2009 Board Meetings were presented. Brian Corwin made a motion for approval of the November 10th minutes as submitted, Spencer Hissam seconded the motion. After a full discussion the minutes were approved by the Board.
3. **Treasurers Report** was presented to the Board by Brian Corwin. It was reported that no activity has taken place since the last report, however he expects money for the upcoming conference registration will be coming in next month. The current balance as of January 12th is \$11,113.83. Scott Fellwock made a motion for approval of the Treasurers Report, Kevin Raley seconded the motion. After a full discussion the Treasurers Report was approved by the Board.

4. Committee Reports

Conference – Spencer Hissam reported that the conference will be held at the Embassy Suites, in Murfreesboro for the TOWA conference to held on March 21, 22, and 23, 2010. The agenda for the conference has been finalized and Spencer is working on securing the speakers for the conference. The registration form and information for the conference is currently on the organizations web site (www.tnonsite.org). Spencer will get postcards printed and send out to all the current members reminding them about the upcoming conference in March. The cost for the conference has been set at \$100/person. Spencer has had no success in securing sponsors for the lunches and breaks. If sponsors can not be obtained the Board authorized that Spencer could spend up to \$500 to pay for some of these expenses.

Newsletter – It was reported that only one article has been submitted for the newsletter. Scott Fellwock was going to contact the State to see if they could provide us an article or articles about the new regulations that took effect on

November 24, 2009. Spencer Hissam said that he would contact one of the drip manufacturers to see if they could provide an article on drip disposal. If any additional articles are needed Gregg Clingerman will contact the board members or provide an article from another source. The newsletter will be sent out in a mailing and it will also be posted on the Associations web site. All articles and ads will be due on or before January 31st in order for the newsletter to be sent out prior to the March conference.

Director Representing Pumpers – Theo Terry researched the By-Laws and reported that there were no called out positions for the Directors. Therefore the Board can elect to change the names of the Directors positions as desired. Theo made the suggestion that we eliminate the title of Director Representing Pumpers and replace it with Director for Service Providers. This designation will then cover a broader range of on site provider services. Brian Corwin made a motion for approval of changing the Director Representing Pumpers position to Directors Representing Service Providers, Scott Fellwock seconded the motion. After a full discussion the position was approved by the Board.

Nominations – Theo Terry presented to the Board the list of candidates to fill vacated positions on the Board at our annual election. The positions and candidates are as follows;

President – Elect: Christopher Michie, Allan Rather

Director Representing Middle Tennessee: Brian Corwin, Allan Rather, Brad Harris

Director Representing Manufacturers: Louan Tillman, Jim McClain, Adam Williams

Treasurer: Scott Fellwock

Academia: Dr. John Buchanan

Director Representing Service Providers: To be appointed by Board to fill remaining year of term.

A motion was made by Brian Corwin to accept the nominations as presented and to close the nomination, Dr. John Buchanan seconded the motion. After a full discussion the nominations were approved by the Board.

Old Business – No old business was presented to the Board for discussion.

New Business – Scott Fellwock has spoken with Robert Foster about filling the Director Representing Service Providers position for the remaining term. Robert Foster owns a business that installs septic systems and also offers pumping services. Scott said that Mr. Foster has expressed interest on serving on the Board in the past. A motion was made by Brian Corwin to accept the nominations of Robert Foster to fill out the term for the Director Representing Service Providers, Spencer Hissam seconded the motion. After a full discussion the nominations was approved by the Board. Scott Fellwock will notify Mr. Foster of his acceptance.

Scott Fellwock requested that the Board approve for him to spend up to \$200 for prizes and gifts for the participants in the golf outing associated with the Annual Conference. The Board agreed that this would be something to help promote the Association. A motion was made by Scott Fellwock to approve that the Association spend up to \$200.00 for prizes and gifts for the Conference golf outing, Kevin Raley seconded the motion. After a full discussion the amount was approved by the Board.

No further business came before the Board. The next Board meeting is March 23, 201 from 4 -6 p.m. at the Embassy Suites in Murfreesboro, TN after the Annual Conference. Mr. Terry adjourned the meeting at 5:05 p.m.