

MINUTES OF THE  
TENNESSEE ONSITE WASTEWATER ASSOCIATION  
BOARD OF DIRECTORS MEETING  
March 23, 2010

The Tennessee Onsite Wastewater Association (TOWA) met on March 23, 2010, at the Embassy Suites Hotel, Murfreesboro, TN. Members present were: Spencer Hissam-President, Christopher Michie-President Elect, Theo Terry-Past President, Scott Fellwock-Treasurer, Gregg Clingerman-Secretary, Directors – Brian Corwin, Kevin Raley, Tim Burcham, Robert Foster, Jim McClain and Tom Petty.

1. The Board Meeting was called to order at 4:15 p.m. by President Spencer Hissam. The agenda for the March 23<sup>rd</sup> Board Meeting was presented.
2. **Minutes** from the January 12, 2010 Board Meeting was presented. Gregg Clingerman made a motion for approval of the January 12<sup>th</sup> minutes as submitted, Scott Fellwock seconded the motion. After a full discussion the minutes were approved by the Board.
3. **Treasurers Report** was presented to the Board by out going Treasurer Brian Corwin. It was reported that the current balance is approximately \$19,000. Since there is still money to be deposited and expenses to be paid for the conference a true balance was not available at this time. It was reported that \$4,300 was paid by exhibitors and \$700 was paid for break sponsorships. Brian Corwin will get with Scott Fellwock and turn over the check book and go over any outstanding items that are pending. Brian Corwin reported that the 2010 Winter Newsletter had \$2,914.00 worth of advertising space sold and the cost to publish the newsletter was \$2,825.08 for a net profit of \$88.92. Scott Fellwock made a motion for approval of the Treasurers Report, Tim Burcham seconded the motion. After a full discussion the Treasurers Report was approved by the Board.

**4. Committee Reports**

**Conference** – Spencer Hissam reported that the conference got good comments and feed back from the attendees and exhibitors. The attendees liked the topics that were discussed and thought they were very informative and related to the recent rule changes that the State has recently implemented. Tom Petty suggested that we target persons that have taken the Maintenance Training certification to get them to come to the 2011 conference to maintain there continuing education requirements. Spencer Hissam reported that the 2010 Conference had 80 registrations with an average attendance of 60-65 people/day. Spencer reported that the Conference cost approximately \$10,800 which included expenses and rental fees and that there is one exhibitor that still owes. Once all the bills are paid the Conference should break even.

**Newsletter** – It was discussed if the newsletter was going to remain to be sent out to in the mail or if we were going to go to a web base format. Most members thought that the newsletter should continue to be printed and mailed out as long as we can secure enough advertising to cover the printing and mailing cost. It was discussed about possibly offer banner ads on the web site for manufacturers to advertise there also as well as in the printed newsletter. Spencer Hissam will check with Google to see about setting up meta tabs so that the TOWA site pops up first for people searching for on site sewage systems. Spencer will also work on getting the web base banner ads set for our site. Scott Fellwock will contact advertises to get there input on whether they would prefer a printed or web base advertisement. If we go to a web base advertisement we may want to look at reducing the ad costs.

**Director Representing Regulators** – Since Christopher Michie has been elected to the President-Elect position a vacancy for the Director Representing Regulators has been created. Members of the Election Board have contacted Alan Rather to see if he was interested in filling this position for the remainder of its turn, which 2011. Alan said that he would be willing to serve this position for the remainder of its term. Theo Terry made a motion for the appointment of Alan Rather as Director Representing Regulators, Tim Burcham seconded the motion. After a full discussion Alan Rather was approved by the Board to fill the position of Director Representing Regulators.

### **2010 TOWA Board of Directors**

President – Spencer Hissam  
President-Elect – Christopher Michie  
Past President – Theo Terry  
Treasurer – Scott Fellwock  
Secretary – Gregg Clingerman  
Director Representing Regulators – Allan Rather  
Director Representing Engineers – Bob Conrad  
Director Representing Service Providers – Robert Foster  
Director Representing Soil Scientists – Kevin Raley  
Director Representing Manufacturers – Jim McClain  
Director Representing Academia – Dr. John Buchanan  
Director Representing Installers – Steve Cawthon  
At-Large Director, East Tennessee – Kevin Davis  
At-Large Director, Middle Tennessee – Brian Corwin  
At-Large Director, West Tennessee – Dr. Tim Burcham  
Training Center Director – Tom Petty

**Old Business** – No old business was presented to the Board for discussion.

**New Business** – No new business was presented to the Board for discussion.

No further business came before the Board. The next Board meeting is May 11, 2010 from 4 -6 p.m. at Lentz Public Health Center, Nashville, TN. Mr. Hissam adjourned the meeting at 5:25 p.m.