

**MINUTES OF THE
TENNESSEE ONSITE WASTEWATER ASSOCIATION
BOARD OF DIRECTORS MEETING
November 8, 2011**

The Tennessee Onsite Wastewater Association (TOWA) met on November 8, 2011, at the Lentz Public Health Center, Nashville, TN. Members present were: Christopher Michie - President, Spencer Hissam - Past-President, Scott Fellwock - Treasurer, Gregg Clingerman - Secretary, Directors – Brian Corwin, Kevin Raley and Tom Petty. Call in members were Directors - Bob Conrad and Tim Burcham.

1. The Board Meeting was called to order at 4:00 p.m. by Christopher Michie. The agenda for the November 8th Board Meeting was presented.
2. **Minutes** from the September 13, 2011 Board Meeting were presented. Brian Corwin made a motion for approval of the September 13th minutes as submitted, Scott Fellwock seconded the motion. After a full discussion the minutes were approved by the Board.
3. **Treasurers Report** - Scott Fellwock reported that the financial activity since the September 13th Board meeting consisted of a check for \$250.00 to Montgomery Bell State Park for the 2012 conference deposit and a check for \$17.60 for postage stamps. The balance as of November 8th, is \$8,785.68. Brian Corwin made a motion to approve the treasurers report as submitted, Kevin Raley seconded the motion. After a full discussion, the treasurers report was approved by the Board.

4. Committee Reports

2012 Conference – Tim Burcham reported that he has secured Montgomery Bell State Park conference room for the 2012 TOWA Conference. The conference dates are February 13th and 14th, 2012. A block of 20 rooms have been reserved for TOWA attendees for a rate of \$49.99/room plus taxes. The preliminary cost for the conference this year is \$4,432 which includes the conference rooms, meals, snacks and set ups. Vendors have been contacted to see which ones will be participating to exhibit at the conference. Tim requested that all Board members send in suggestions for topics and or speakers, as he would like to finalize the topics and speakers in the next few weeks. The tentative schedule for the conference is as follows;

Day 1

Morning session consisting of topics about soils.

Afternoon session topics on performance and costs of De-Centralised systems.

Day 2

Regulatory update, rain collection and its reuses, industry vendor update, high strength wastes, gray water recycling. Tim is needing one or two key note speakers to fill this day.

Any Board Member that may have suggestions on speakers to talk on any of the above mentioned topics please contact Tim Burcham as soon as possible to discuss.

2012 Officer Nominations - Christopher Michie reported that the following positions will need to be filled at the 2012 conference; President-Elect, Director Representing Engineers, Director Representing Soil Scientists, Director Representing Service Providers, Director At Large East Tennessee, Training Center Director. Christopher reported the following nominations for the above positions;

President Elect - Bob Conrad

Director Representing Engineers - Spencer Hissam and Tim Turner

Director Representing Soil Scientists – Kevin Raley and Allen Rather

Director Representing Service Providers – Joe Fisher

Director At Large East Tennessee – Adam Smith and Greg Ivins

Training Center Director - Tom Petty.

A motion to accept and approve the nominations as presented by the nomination committee was made by Tim Burcham, Scott Fellwock seconded the motion. After a full discussion, the nominations were approved by the Board.

Tim Burcham made a motion that the Officer Nominations be closed, Tom Petty seconded the motion.

Old Business – No old business was brought before the Board.

New Business – Kevin Raley reported to the Board that as of July 1, 2011 the Soil Scientists License was adopted. The organization is currently drafting rules and regulations and requirements for Continuing Education. Currently they are proposing 30 hours of continuing education every two years with at least 1 hour being ethic based. The rule making process is planning on beginning by year end of the year. Currently there are 71 licensed Soil Scientists in the state.

No further business came before the Board. The next Board meeting is January 10, 2012 from 4 to 6 p.m. at Lentz Public Health Center, Nashville, TN. Mr. Michie adjourned the meeting at 5:10 p.m.