

MINUTES OF THE
TENNESSEE ONSITE WASTEWATER ASSOCIATION
BOARD OF DIRECTORS MEETING
September 2, 2008

The Tennessee Onsite Wastewater Association (TOWA) met on September 2, 2008, at the Lentz Public Health Center, Nashville, TN. Members present were: Scott Fellwock-President, Theo Terry-President Elect, Gregg Clingerman-Secretary, Brian Corwin-Treasurer, Directors – Allan Rather, Spencer Hissam, Steve Cawthon, Christopher Michie and Jim McClain.

1. The Board Meeting was called to order at 4:00 p.m. by President Scott Fellwock. The agenda for the September 2nd Board Meeting was presented.
2. **Minutes** from the July 1, 2008 Board Meeting were presented, after the reading of the minutes Theo Terry made the motion to approve the minutes as presented, Steve Cawthon seconded the motion. After full discussion the minutes were approved unanimously by the Board.
3. **Treasurers Report** was presented to the Board by Brian Corwin, Treasurer. The balance as of September 2, 2008 was \$11,269.86. Mr. Corwin reported that no significant activity has taken place since the previous Board meeting. A check for \$80.00 was written to Scott Fellwock for reimbursement of gift certificates that were purchased and presented to the people who helped with the golf scramble. B & B Concrete paid for there newsletter advertisement. Gregg Clingerman made a motion to approve the treasurer’s report as presented, Jim McClain seconded the motion. After full discussion the Treasurers Report was approved unanimously by the Board.
4. **Committee Reports**

Legislation – Scott Fellwock reported that the Soils Scientists has hired a lobbyist to help represent there interests in the State legislation. The Soil Scientists are in the process of trying to get licensing status and team with the Registered Surveyors to provide professional service to the on site industry.

Training Center – Dr. Buchan along with a group of other professionals met with TDEC Deputy Director Commissioner Paul Sloan. The meeting was to discuss the proposed rule changes in the management and maintenance of ATUs and the group expressed that they did not think a “utility” is required to keep ATUs systems operating properly. John is proceeding with plans for the Operation & Maintenance Service Provider Training on October 15, 16, & 17 at the training center. John has suggested that TOWA Become a member of the Consortium of Institutes for Decentralized Wastewater Treatment

(CIDWT) since this is a requirement before a member of TOWA can attend as a trainer in training. Allan Rather made a motion that TOWA becomes a member of CIDWT for the registration fee of \$300.00. Spencer Hissam seconded the motion. After full discussion the motion to become members of the CIDWT was approved unanimously by the Board.

It was unclear to the Board on the cost to send representatives from TOWA to become certified trainers. It was decided to have John give the Board additional information on this issue on what the cost covered and how would TOWA benefit from having a certified trainer and if any of the fee would be given back to TOWA and how TOWA would be involved in the training in the future. Scott Fellwock will get in touch with Dr. Buchanan to discuss this and get an e-mail out to the Board members to clarify this issue. Since the training session will occur before the next Board meeting a motion was made by Brian Corwin to have an e-mail poll/vote to send one or two members of TOWA to the October 15-17 CIDWT training. The e-mail poll/vote was seconded by Jim McClain. After full discussion the motion to provide additional information and poll/vote to send one or two TOWA members to the CIDWT training seminar in October was approved unanimously by the Board.

Newsletter – Gregg Clingerman reported that the newsletter has been sent to Ms. Tonia Pass for formatting and design. The proof copy should be done within the next week and will then be sent to all Board members for review and comments prior to sending it to the printers and distribution. The newsletter should be mailed out by the end of September. It was agreed that we will use the mailing list for installers and pumpers that Allan Rather has obtained from the State and the current membership list that Tom Petty has compiled; this should help in eliminating duplicate mailings. Since mailing and printing costs have increased it was discussed on raising the advertising rates to help cover costs in printing and mailing out the newsletter. A motion was made by Gregg Clingerman to raise the advertising rates by 10%. The motion was seconded by Steve Cawthon after full discussion the motion was approved unanimously by the Board.

NOWRA – Theo Terry reported on the NOWRA conference that he attended in Memphis in August. The state organization that was at the meeting expressed their concerns with NOWRA board members. The NOWRA Board will take these concerns and address them by the end of the year on what improvements etc. that NOWRA can offer their members. It was also discussed about moving the installer's rodeo out of Las Vegas since most of the attendees were from the eastern states. Theo thought that TOWA may be able to provide this event for NOWRA in Nashville with NOWRA giving some financial benefits to TOWA for their involvement. Scott Fellwock will write a letter to NOWRA offering our help in providing support to host the installer's rodeo in 2009.

New Business – Spencer Hissam suggested that we look into hiring someone to provide TOWA with a web site so that information and news about TOWA can be shared with there members and interested persons. Spencer will contact someone to come to the next board meeting to give a presentation on providing services for a web site.

The tentative dates for the 2009 Annual Conference was set for February 24th and 25th 2009. Theo is going to see if he can find another place in the Nashville area to hold the conference. Theo will present his suggestions to the Board at the November meeting.

The next Board meeting is November 4, 2008 at the Lentz Public Health Center. A motion was made to adjourn by Allan Rather and seconded by Scott Fellwock.