

**MINUTES OF THE
TENNESSEE ONSITE WASTEWATER ASSOCIATION
BOARD OF DIRECTORS MEETING
January 25, 2011**

The Tennessee Onsite Wastewater Association (TOWA) met on January 25, 2011, at the Embassy Suites & Convention Center, Murfreesboro, TN. Members present were: Christopher Michie - President, Spencer Hissam - Past President, Tim Burcham - President Elect, Gregg Clingerman - Secretary, Scott Fellwock - Treasurer, Directors – Brian Corwin, Kevin Raley, Theo Terry, Dr. John Buchanan, Tom Petty and Jim McClain.

1. The Board Meeting was called to order at 4:00 p.m. by Christopher Michie. The agenda for the January 25th Board Meeting was presented.
2. **Minutes** from the November 9, 2010 Board Meeting were presented by Gregg Clingerman. Dr. John Buchanan made a motion for approval of the November 10th minutes as submitted, Theo Terry seconded the motion. After a full discussion the minutes were approved by the Board.
3. **Treasurers Report** - It was reported that the only activity from the November Board Meeting were payments for the post office box renewal and the web page maintenance. No final figures were in for the income and expenses for the conference. Since Scott was waiting on the final totals no Treasurer report was given at this time. Once all of the conference activity has been finalized a full Treasurer report will be presented at the March 8, 2011 Board meeting.

4. Committee Reports

Conference – Christopher Michie reported that we had 62 attendees for the TOWA Annual Conference which was held January 24 and 25, 2011 at the Embassy Suites & Convention Center, Murfreesboro, TN. There were approximately 62 attendees which included the speakers and exhibitors. The final income and expenses have not been finalized and Christopher will have these to report at the next Board meeting. Christopher stated that three board members; Jeffery Cox - Representing Installers, Robert Foster - Representing Service Providers and Kevin Davis - At Large Member East Tennessee have not renewed there membership for 2011. Christopher will contact each member to remind them that membership renewal is a must for them to stay on the Board.

Old Business – No old business was presented to the Board for discussion.

New Business – Christopher Michie suggested that we look at forming a committee to help plan and run the conferences instead of leaving it up to the President-Elect to organize and plan the event. He feels that it would make it easier to possibly find candidates to fill the President- Elect position in the future. Also this would help spread out the responsibilities in finding a meeting place and arranging speakers. It was suggested that if this change is made then the By-Laws should be changed to reflect this decision. Kevin Raley wanted to know if the By-Laws were changed if the membership had to vote on this change. Brian Corwin would look at the By- Laws to see if this was required and report to the Board at the March 8th meeting.

Due to the cost of renting Embassy Suites & Convention Center it was discussed in trying to find a less expensive venue for the conference. It was suggested to look at the Saturn Union Hall again or possibly one of the middle Tennessee State Parks, or the Agriculture Center at Spring Hill.

As Tim Burcham was elected to the President-Elect position the Representative for West Tennessee position was vacated, In order to fill this position for its remaining term a motion was made by Tom Petty to elect Theo Terry to fill this slot on the Board for its remaining term. Tim Burcham seconded the motion. After a full discussion the motion was approved by the Board.

Brian Corwin reported that Britton Dotson has been promoted from the Interim Director of the Division of Ground Water Protection to Director.

No further business came before the Board. The next Board meeting is March 8, 2011 from 4 -6 p.m. at Lentz Public Health Center, Nashville, TN. Mr. Michie adjourned the meeting at 4:35 p.m.